

BIG PINE LAKE PROPERTY OWNERS ASSOCIATION (BPLPOA)
44875 238th Lane, Aitkin MN 56431
Special Meeting of the Board
June 3rd 2026, 4:00PM
Virtual via Google Meeting

Call to Order

Mike Moore, Vice President, called the meeting to order at 4:00 p.m.

President Resignation and Succession

Mike Moore informed the Board that Tom Hubbard resigned from the position of President during the May 6, 2026, Board Meeting. Tom Hubbard has agreed to remain on the Board as a Director for the remainder of his term.

Mike Moore advised the Board that, pursuant to the BPLPOA By-Laws dated May 31, 2025, the Vice President assumes the duties of President upon a vacancy in the office of President. Accordingly, Mike Moore will serve as President until the completion of Tom Hubbard's term in Fall 2026.

Review of Election Cycle

The Board reviewed the officer succession provisions and position descriptions contained in the BPLPOA By-Laws.

During discussion, the Board identified a need to re-clarify the election cycle for officer positions. The Board agreed that further review of the By-laws and historical elections should occur to clarify staggered officer elections as follows:

- Vice President and Treasurer positions elected in odd-numbered years.
- President and Secretary positions elected in even-numbered years.

This review is intended to provide continuity in Board leadership and prevent all officer positions from turning over simultaneously.

Action Item

Rich Segar made a motion to the Board to look into drafting language to clarify our practice of a staggered election schedule for officer positions and present for Board review and approval at the Summer 2026 Annual Membership Meeting. Amie Mayo seconded the motion. The motion was carried unanimously.

The Board further confirmed that an election will be held at the Fall 2026 Board Meeting to elect the President and Secretary positions for the next two-year term, coinciding with the expiration of Tom Hubbard's current term.

Rich Segar, Treasurer, agreed to continue serving in that capacity. Due to the resignation of Sharon Esonaugh, the Treasurer position currently held by Rich Segar will be placed on the ballot at the Fall 2026 election for a one-year term to complete the remainder of the unexpired term. This will align the Treasurer position with the proposed staggered election cycle.

In review, Mike Moore is VP acting as President. Tom Hubbard is no longer acting President. Rich Segar is confirmed as Treasurer and Sharon Esnough is no longer the Treasurer.

Introduction of Mary Jo Boughner

Board members introduced themselves to Mary Jo Boughner and provided general background regarding the history of Big Pine Lake and the Association. Mary Jo expressed interest in serving on the Board.

Action Item

Following discussion, Jerry Lowe moved to appoint Mary Jo Boughner to fill a vacant board member position on the Board. Amie Mayo seconded the motion. The motion was carried unanimously.

Administrative Matters

- Rich Segar reviewed the location of BPLPOA financial records and shared access information with Board members.
- Rich Segar will contact the Association's bank to obtain information needed for Jerry Lowe to continue researching the Association's 501(c) status and related filing requirements.
- Amie Mayo will update the BPLPOA website to include the approved 2025 By-Laws and recent Board Meeting minutes.
- Mike Moore inquired about securing a speaker for the Summer Membership Meeting. Mike will coordinate with Dick Weber to finalize the meeting agenda.

Adjournment

There being no further business, the meeting was adjourned at 5:00 p.m.

Submitted by:

Sharrell Wright for Marie Segar, Secretary
Big Pine Lake Property Owners Association

Approved by: Mike Moore
Interim President, Big Pine Lake Property Owners Association